

Ethics & Corruption Courses

- **Code of Conduct** 30 Min
Employee responsibilities and identifying common code of conduct standards.
- **Tools for an Ethical Workplace** 45 Min
Ethical decision-making and overcoming obstacles to doing what is right.
- **Foreign Corrupt Practices Act (FCPA)** 20-30 Min
Identifying and preventing of bribery under the FCPA.
- **Insider Trading** 30 Min
Identifying and preventing insider trading under US laws.
- **Conflicts of Interest** 20 Min
Identifying common types of conflicts of interest and how to respond to them.
- **Anti-Corruption & Bribery** 20 Min
Identifying and preventing corruption and bribery globally.
- **Antitrust** 30 Min
Understanding and preventing antitrust violations globally.
- **UK Bribery Act** 20 Min
Identifying and preventing bribery under the UK Bribery Act 2010.

Data Security & Privacy Courses

- **Data Security & Privacy** 90 Min
Responding to potential security attacks and avoiding risky behavior.
- **PCI DSS: Payment Card Industry Data Security Standard** 20 Min
Handling credit cards under PCI DSS standards.
- **HIPAA Basics** 60 Min
Preventing security and privacy violations under the Health Insurance Portability and Accountability Act.
- **Social Media & Your Job** 30 Min
Understanding and using social media responsibly for employees.
- **Social Media for Managers** 30 Min
Understanding, using, and monitoring social media for supervisors.

Harassment & Discrimination Courses

- **Harassment Prevention Training** 60-120 Min
Promoting behavior that eliminates workplace harassment and discrimination.
- **Managing Bias** 20 Min
Identifying and reducing the negative effects of bias in the workplace.
- **Accommodating Disabilities** 30 Min
Fundamentals of disability discrimination law and best practices for supervisors.
- **Diversity: Skills for Collaboration** 60Min
Collaboration in a diverse workforce.

People & Culture Courses

- **Workplace Violence Prevention** 30 Min
Recognizing and preventing workplace violence for employees.
- **Duty to Prevent Violence** 30 Min
Recognizing and preventing workplace violence for supervisors.
- **Injury & Illness Prevention** 15 Min
OSHA workplace health and safety training.
- **Bloodborne Pathogens** 20 Min
Blood and other potentially infectious material training.
- **Hazard Communication** 20 Min
Essentials of Federal Hazard Communication standards.
- **Drugs & Alcohol at Work** 30 Min
Dangers of drugs and alcohol in the workplace for employees.
- **Recognizing Drug & Alcohol Abuse** 60 Min
Responding to suspected drug and alcohol abuse for supervisors.
- **Identifying Candidates** 25 Min
Best practices in job descriptions and finding candidates.
- **Interviewing Candidates** 25 Min
Essential skills to conduct successful interviews.
- **Background Checks for Hiring** 20 Min
Best practices for performing background checks on applicants.
- **Terminating Employees** 25 Min
Terminating employees effectively and with respect.