

Lynn University Employee of the Month Program

Employee Services is now accepting nominations for Employee of the Month. Anyone with Lynn affiliation (defined as employees, students, parents, donors, and vendors) can submit a nomination.

Honorees are selected by employee vote, though an employee may only be selected as Employee of the Month one time per year. Nominations received by the 15th of each month will be included in that month's vote; nominations received after the 15th will be included in the following month's vote.

To nominate a full-time employee for exceptional performance aligned with one or more of the recognition categories listed below, please send an email to eservices@lynn.edu with the following information:

- your name
 - your affiliation with Lynn (i.e., employee, student, parent, donor, and/or vendor)
 - the name of the employee you wish to nominate
 - the recognition category(s) you believe the employee's actions exemplify (i.e., *student-centric, agile, inclusive, and/or dedicated*)
 - in 100 words or less, at least one specific example of the employee's outstanding work which you believe aligns with the selected recognition category(s)
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- ❖ **Student-centric** – employees act in a student-centric way when they:
 - put the needs of students first;
 - are accessible and responsive to students, parents, alumni, and supporters;
 - educate and encourage students to fulfill their potential in an ever-changing world.

 - ❖ **Agile** – employees demonstrate agility when they:
 - embrace new ideas and technologies;
 - take actions that are forward-looking;
 - demonstrate the courage to constantly improve and adapt.

 - ❖ **Inclusive** – employees behave in an inclusive manner when they:
 - take actions that recognize the value of diverse backgrounds, interests, and abilities;
 - support thoughtful decision making by participating in and encouraging dialogue with other individuals;
 - help everyone feel welcome by acting with courtesy and civility at all times.

 - ❖ **Dedicated** – employees show dedication when they:
 - are positive, engaged, and demonstrate commitment to be part of the Lynn family;
 - take actions that inspire in others a sense of loyalty, honor, and pride to be part of the university community;
 - go above and beyond the call of duty because they believe their actions help the university build a better world.