How to Access and Print Your I-94

The Department of Homeland Security requires that F1 students have a copy of their I-94 record with them at all times. The I-94 record which includes the I-94 number is the "Arrival/Departure Record" issued by U.S. Customs and Border Protection (CBP) whenever you enter the United States. This record confirms that you have been legally admitted to the U.S. in a specific visa status, and for a duration of time.

Follow the steps below to access and print your I-94 record

1. Visit the CBP I-94 website at https://i94.cbp.dhs.gov
2. Click on "Get most recent I94"
3. Once you review the attestation page, click on "Consent & Continue"
4. Enter traveler information. You will need to enter your information exactly as it appears on your passport
5. Click next and print your I-94 record
6. If there are errors on your I-94 record or if you have issues accessing it, you will need to submit a correction request to Customs and Boarder Protection (see the second page of this handout for instructions on how to get your I-94 record corrected)

F1 students also need to have a copy of their most recent I-94 when applying for certain immigration or public benefits such as OPT, Driver's License or Social Security Number.

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Correcting your I-94

The Office of International Student Services cannot change any information listed on your electronic I-94. If you notice an error on your electronic I-94 you must email the Port of Entry at the Miami International Airport.

All I-94 correction requests can be sent to this deferred inspection sight if you entered the U.S. through one of the below locations:

- Miami International Airport
- Fort Lauderdale International Airport
- Fort Lauderdale Executive Airport
- Key West Airport
- Opa-Locka Airport
- Tamiami Airport
- Port of Everglades
- Port of Miami

To request a correction to your current electronic I-94, send an email to cbpmiai94@cbp.dhs.gov with the following information:

- A statement explaining the problem with your I-94 with a request to correct the problem
- A copy of your passport ID page
- A copy of your F-1 Visa
- A copy of your most recent admission stamp in your passport
- A copy of your boarding pass or the flight information
- You current U.S. address and telephone number in the U.S.

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