

Student Organization Program Proposal for Funding

Name of Organization: \_\_\_\_\_ # of members: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_ Space Confirmed: ☐ Yes ☐ No

Name of Advisor/Staff to be present at program: \_\_\_\_\_

Please state the purpose of the proposed program and how it will benefit this organization and other students:

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Total Amount Requested: \_\_\_\_\_

Please include with this form, a detailed itemized budget for this event. For example, you may include a printout of an online shopping cart from Walmart.com, etc.

*All forms must be submitted to CSI three weeks in advance to the program's date.*

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*To qualify for funding, your organization must be recognized through the Center for Student Involvement. Your organization must also be represented at KOR meetings. Absence from two consecutive open meetings makes your organization ineligible to receive funding until your organization is in good standing by attending the next KOR open meeting.*

President's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

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**FOR CSI & KOR USE ONLY:**

CSI Approved Date: \_\_\_\_\_ By: \_\_\_\_\_

KOR Date Review: \_\_\_\_\_ Amount Approved: \_\_\_\_\_ Approval initials: \_\_\_\_\_