

**The Constitution of the
Knights of the Roundtable
of Lynn University**

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Contents

Preamble 4

Article I: Name 4

Article II: Purpose..... 4

 Section 1. Purpose of the Knights of the Roundtable 4

Article III: Membership..... 4

 Section 1: Composition 4

 Knights 4

 General Assembly..... 4

Article IV: Code of Conduct 5

 Section 1: Behavioral Policies..... 5

 Section 2: Code of Silence 5

 Section 3: Code of Honor..... 5

 Section 4: Breaking the Code of Honor 5

Article V – KOR..... 5

 Section 1. Composition. 5

 Section 2: Term of Office 5

 Section 3. Court Representation. 5

 1. Information Knight..... 6

 2. Academic Knight 6

 3. Student Affairs Knight..... 6

 4. Athletics Knight..... 6

 5. Auxiliary Services Knight 6

 6. International Knight..... 6

 7. Community Knight..... 6

 8. Financial Knight..... 6

 9. Secretary Knight..... 6

 10. Parliamentarian Knight..... 6

 11. Clubs/Organizations Knight..... 6

 12. Public Relations Knight 6

 Section 4. Meetings. 6

 Section 5. Voting. 6

 Section 6. Quorum 6

 Section 7. The Monarch 6

Article VI – Committees.....	7
Section 1. Standing Committees.	7
Section 2. Duties of Standing Committees.	7
Section 3. Special Committees.....	7
Section 4. Ex-Officio Membership.....	7
Article VII: Elections.....	7
Section 1: Application Requirements.....	7
Section 2: Election Committee.....	7
Section 3: Process.....	7
Section 4: Vacancies.....	8
Article VIII: Removal of Officers.....	8
Section 1: Dismissal Process.....	8
Section 2: Impeachment Process.....	8
Section 3: Appeal Process.....	8
Section 4: Resigning of a Knight.....	8
Article IX: Clubs and Organizations Policy.....	8
Article X: Advisors.....	8
Article XI: Parliamentary Authority.....	9
Article XII: Appointment of a New Knight.....	9
Article XIII: Amendement.....	9

Preamble

We, the Knights of the Roundtable of Lynn University, strive to provide a voice for representation and advocacy of students. We work to serve as a liaison between the student body, faculty, staff, and administration, while promoting scholastic pride and ethical integrity.

Article I: Name

The name of this organization shall be the Knights of the Roundtable of Lynn University hereinafter referred to as KOR.

Article II: Purpose

Section 1. Purpose of the Knights of the Roundtable

The purpose of KOR is:

- To make recommendations, to state opinions, and voice the concerns of the students in order to promote advocacy of students and services to the Administration.
- To promote the University in all matters pertaining to the improvement of the institution.
- To serve the community through public service and serve as an ambassador to the university.
- To provide programming options to enhance on campus programming efforts.
- To be responsible for the distribution of funds to University clubs and organizations.

Article III: Membership

Section 1: Composition

KOR will be composed of the Knights and the General Assembly.

Knights

- There will be twelve knights; each knight will represent a specific court.
- Knights cannot represent any organization in the general assembly during an open meeting.

General Assembly

- Is the student body at large and consist of all enrolled students at Lynn University.
- Staff and Faculty are permitted as members of the general assembly.
- Representation from Clubs and Organizations is mandatory.

Article IV: Code of Conduct

Section 1: Behavioral Policies

KOR will uphold all policies written in Lynn University Student Handbook and regulations from the Office of Student Involvement.

Section 2: Code of Silence

Knights are expected to uphold a code of silence regarding matters discussed in closed meetings.

Section 3: Code of Honor

Knights will model civility and will:

- Treat all students, faculty, and staff with respect in a professional and courteous manner at all times, whether in person or in written communication (including e-mail).
- Refrain from using profanities, insults, or other disparaging remarks.
- Endeavor to cite only the truth and not knowingly misrepresent, mischaracterize, or misquote information received from others.
- Take responsibility for your own actions instead of blaming others.
- Work together with other students, faculty, and staff in a spirit of cooperation toward our common goals of seeking and providing a quality education.
- Strive to uphold the right to privacy and not talk about others.
- Respect the differences in people and their ideas and opinions and reject bigotry.
- Refrain from speaking poorly of fellow Knights, students, and other University community members.

Section 4: Breaking the Code of Honor

- If a Knight finds another Knight breaking the Code of Honor, they will discuss the infraction with the Knight in a private setting.
- If the Knight continues to behave inappropriately, the Knight will be brought to the advisors' attention.

Article V – KOR

Section 1. Composition.

KOR Composition – There will be 12 Knights.

Section 2: Term of Office

- Knights will serve a term beginning in the Spring semester and ending at the conclusion of the Fall semester of the following academic year.
- Knights serving a term in the 2015-2016 academic year will serve a three semester term (Fall/Spring/Fall) to facilitate the transition of active terms of office.
- Knights are not allowed to serve more than 2 years consecutively.

Section 3. Court Representation.

Each member of KOR will be one of the following Knights elaborated on in the Bylaws:

1. **Information Knight**
2. **Academic Knight**
3. **Student Affairs Knight**
4. **Athletics Knight**
5. **Auxiliary Services Knight**
6. **International Knight**
7. **Community Knight**
8. **Financial Knight**
9. **Secretary Knight**
10. **Parliamentarian Knight**
11. **Clubs/Organizations Knight**
12. **Public Relations Knight**

Section 4. Meetings.

- Closed Meetings - KOR shall meet every week as designated in the Bylaws.
- Closed Committee Meetings - KOR committees shall meet as needed as designated in the Bylaws.
- Open Meetings - KOR shall hold 1 open meeting per month with the general assembly.

Section 5. Voting.

KOR shall transact all business by a majority vote of the members present and voting, unless dictated otherwise by the governing documents or the parliamentary authority.

Section 6. Quorum

Quorum to conduct business is one more than half of the composition of KOR (7 Knights).

Section 7. The Monarch

- Each week, the Monarch position, which is the leadership position of KOR, will rotate to another Knight.

- The Monarch term will be from the start of the weekly closed meeting until the next closed meeting, unless otherwise dictated by an open meeting.
- The Monarch running the meeting does not vote and serves as the tie breaker should a tie arise.

Article VI – Committees

Section 1. Standing Committees.

Standing committees of KOR shall be Finance, Election, and Transition. KOR shall appoint the members and chairs of the standing committees except as otherwise provided in the bylaws.

Section 2. Duties of Standing Committees.

The standing committees shall perform such duties as provided in the bylaws.

Section 3. Special Committees.

Special committees may be created as necessary by KOR. KOR shall appoint the members and chairs of special committees.

Section 4. Ex-Officio Membership.

The advisors serve as ex-officio members of each standing and special committee.

Article VII: Elections

Section 1: Application Requirements

- Must be enrolled on campus for the full academic year
- Undergraduate - Must have attended Lynn for 1 full academic year and have a minimum Cumulative 2.75 GPA.
- Graduate – Must be enrolled full time with Cumulative 3.0 GPA.

Section 2: Election Committee

An election committee will be comprised of no more than 4 current Knights, who will not be returning to office the following year, voted on by KOR.

Section 3: Process

- Interested students must submit an application with a resume and personal statement.

- The committee will review all applications with the ability to invite potential candidates for interviews.
- The committee will appoint all Knights.

Section 4: Vacancies

In the event an elected office becomes vacant, the elections committee will form to fill the vacancy as provided in the constitution.

Article VIII: Removal of Officers

Section 1: Dismissal Process

A Knight will be dismissed if a Knight misses more than two (2) unexcused meetings or violates the code of conduct. If a Knight is dismissed after February, the duties will be absorbed and distributed amongst remaining Knights.

Section 2: Impeachment Process

KOR Senate shall have the power to impeach and remove any of its members for violating the Code of Honor by a two-thirds (2/3) majority vote of the current total membership for reasons deemed necessary by the Constitution with written documentation.

Section 3: Appeal Process

If the Knight chooses to appeal an impeachment or a dismissal, a written appeal must be submitted within 2 business days to the Secretary Knight, who will then present the appeal to Advisors. A decision will be rendered, by advisors, within 1 business day of the appeals review.

Section 4: Resigning of a Knight

In the event that a Knight resigns during the academic year, a letter of resignation must be presented to the Parliamentarian Knight and the Advisors. The letter of resignation shall reside with the Parliamentarian Knight.

Article IX: Clubs and Organizations Policy

KOR will work with the Center of Student Involvement to ensure that the organizations and clubs are appropriately funded as designated in the bylaws.

Article X: Advisors

The Advisors for KOR will hereby be the Vice President of Student Affairs and the Assistant Dean of Student Involvement.

Article XI: Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of KOR in all cases to which they are applicable.

Article XII: Appointment of a New Knight

In the event of a Knight leaving the Knights of the Roundtable during the academic year, whether by resignation or through the impeachment process, it will become necessary for the Knights of the Roundtable to select a new Knight. During a Closed Meeting, the floor shall be opened for discussion so as to allow the Knights to present the names of potential candidates. Knights will submit a list of no fewer than five names to the advisors for future review. One of these names will be selected by the advisors as the new Knight. KOR will then vote on that name to determine membership. In the event of a Knight leaving office after October, appointment of a new Knight will not take place.

Article XIII: Amendment

This Constitution may be amended by a two-thirds vote of the voting body at any KOR Closed Meeting provided that any proposed amendment has been submitted to the Parliamentarian Knight in writing two weeks prior to the vote.